

PURPOSE OF THE PROGRAMME

The purpose of this programme is to equip the learners with the necessary knowledge, skills and attitudes to understand the management of assets and stock in a business unit.

PROGRAMME OUTCOMES

On completion of this programme learners will be able to:

- Differentiate between fixed assets and stock in a business unit.
- Explain the influence that stock management can have on the profitability of a business.
- Explain the management of fixed assets in a business unit.
- Apply the basic principles of stock and fixed asset management to a business unit.

PROGRAMME OUTLINE

- Fixed assets and stock in a business unit.
- Influence of stock management on profitability in a business unit.
- Manage fixed assets in a business unit
- Apply basic principles of stock and fixed asset management in a business unit

LEARNING ASSUMED TO BE IN PLACE

Delegates wishing to enroll on this programme should be competent in Communication and Mathematical Literacy at NQF Level 3.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL against this unit standard is allowed. Application forms are available from our offices.

METHODOLOGY

Training Programme Duration: 1 Day

Assessment: Portfolio of evidence will be submitted within a week after completing the training. Assessment activities include evaluating a stock management plan for efficiency and implementation.

Certification: This includes obtaining endorsement from the SETQAA.

Unit Standard(s):

- 13945 - Describe and apply the management of stock and fixed assets in a business unit

NQF Level: 4

Credits: 2

TARGET GROUP

- Team leaders
- Supervisors
- First line managers
- Section heads

BENEFITS

- Increased productivity
- Effective implementation of plans
- Credits towards a qualification
- Improved opportunities to claim skills grants